

Alexandria Community Policy and Management Team

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Tricia Bassing, Chair
Community Services Board

Meghan McGrane, Vice-Chair
Finance Department

Cynthia Agbayani
Private Provider

Vacant
Health Department

Greta Rosenzweig
Social Services

Vacant
Family Representative

Mike Mackey
Court Service Unit

Theresa Werner M.Ed., J.D.
ACPS- Special Education

January 26, 2022 - Meeting Minutes

Members present: Meghan McGrane, Mike Mackey, Tricia Bassing, Greta Rosenzweig

Member(s) absent: Cindy Agbayani, Terry Werner

Staff/Others present: Sharon Minter, PJ Gingery, Richard Orah, Carla Oliver

Meeting called to order at 2:02pm by T. Bassing with virtual meeting policy announcement read.
Quorum present.

1. Welcome and Introductions

2. Public Comments: No requests to make public comments received.

3. Minutes of the December 8, 2021 meeting were reviewed. S. Minter will incorporate identified edit(s) into the meeting minutes. Motion to accept minutes, with edits, made by M. Mackey, second by M. McGrane. No additional discussion. Motion passed.

4. Fiscal Reporting & Program Review

- **Finance Reports** – Presented by R. Orah. CSA FY22 allocation is \$9.7M. YTD expenditures are \$2.4M with 24% of allocation currently spent. YTD local match for expenditures is \$1.1M. YTD expenditures billed to Medicaid are \$96K. The YTD local match for Medicaid billings is \$49K. YTD expenditures billed to IV-E are \$301K with no local match required. S. Minter informed the group that the Office of Children's Services issued a reminder to localities about making sure to report all refunds through LASER to include any IV-E reimbursements that occur as a result of a review or audit. Going forward, G. Rosenzweig will share results of future IV-E reviews and audits with the ACPMT and CSA office.
- **CSA Reports** – Presented by J. Chapman and PJ Gingery. FY22 IEP Wrap allocation is \$78,838 with \$48K encumbered to date. There is approximately \$30K remaining. J. Chapman will be contacting case workers and providers to determine the status of billing for previously encumbered funds in order to release funds where feasible. FY22 Protected funds allocation is \$201,836 with \$57K encumbered thus far. The Functional Family Therapy service was added to the report as funding requests for this service have started coming in. The FAPT and CSA staff are also monitoring Medicaid eligibility amongst children and youth for accessing these services.
 - CSA staff emphasized the availability of IEP Wrap funding and its eligibility requirements during the CSA training with ACPS Social Workers on December 15, 2021. ACPS staff were encouraged to contact the CSA staff to discuss student needs for services that could potentially be funded through this stream.
 - FAPT continued to hear cases every week utilizing the MS Teams virtual platform. Technical issues continue to be encountered but are usually overcome. During the month of December, the FAPT team reviewed 24 cases as follows: 18-Foster Care, 1-Foster Care Prevention, 1-Parental Agreement, 2-Congregate Care and 2-Protected Funding (this funding may potentially change to IEP Wrap if eligible.)
 - The current number of congregated care placements is 3, 1-Child Welfare and 2-Parental Agreements.

5. Discussion Items

- **CSA Legislation: SB435**
 - The bill seeks to remove the employment restriction on Family Support Partners serving as Parent Representatives on FAPTs and CPMTs.

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- There was some push-back around the state regarding the "lived experience" requirement as some localities have difficulty identifying persons with this specific experience. An enactment clause was included that directed OCS to provide a report on best practices for engaging families with lived experience.
- City staff presented in support of this bill at the Senate hearing on January 21, 2022. The Senate bill passed unanimously on this date. The House Bill is essentially the same but was reassigned.
- Once passed these bills will allow Family Support Partners to serve as voting members of FAPTs and CPMTs throughout the state.
- Efforts to recruit additional parent representatives will continue. ACPMT members were encouraged to be on the look-out for potential candidates.
- Chair, T. Bassing, asked that the revised Family Engagement Policy, recently released by OCS, be put on a future meeting agenda for the group to review and discuss in comparison to our existing local policy in this area.
- **CSA Family Guide 2022**
 - Newly released, state-wide guide that clearly explains the CSA process for families.
 - As the group reviews the Family Engagement Policy will need to also look at how best to incorporate this document as a practical tool for working with families needing CSA funding for services.
 - This document will also be included on the forthcoming CSA information space on the City's website.
- **Office of Children's Services (OCS) Updates**
 - New learning module for Parent Representatives is now available in the Virginia Learning Center.
 - There are also many other helpful modules available for CPMT and FAPT members. Members are encouraged to take some time to review some of the modules.
 - Mandatory security training went into effect as of January 1, 2022 for all staff who access the CSA Management System on the state website.
 - Proposal submitted by OCS, as part of their budget request, for a \$50K per locality increase in Administrative Funding.
 - Private Day Cost Study report was released at the end of November. The consultant's recommendations included: 9 payment levels, base rates, and a Northern VA add-on rate. OCS has expressed the belief that this new payment structure will go into effect as of July 1, 2022 for FY23.
- **Citizen Participation Plan – Consultation Request**
 - The Office of Housing extended an invitation to the ACPMT to consult with them on the future use of federal funding to support the housing needs of City of Alexandria residents.
 - T. Bassing agreed to serve as the ACPMT representative point of contact for this request.
- **Status Updates**
 - Children & Youth Community Plan (CYCP)
 - The sub-committee tasked with identifying, exploring access to and gaps in behavioral health services for school-aged children is preparing to get started. S. Minter contacted D. Sampson at ACPS to confirm names and availability of the school-based personnel who will serve on the team.
 - Crossover Youth Practice Model (CYPM)
 - M. Mackey informed that they are still awaiting the decision on the supplemental request for a CYPM Coordinator position. The position, if approved, will be housed with the CSU and will serve as the point of contact to drive the work of the group going forward with a major focus on equity.
 - Family First Initiative
 - No updates.
 - Racial & Social Equity Initiatives
 - Child Welfare continues its work with the National Adoption Association on advancing racial equity within child welfare. They recently met and identified potential "quick wins" that could be initiated. One identified area was language and how to use it in ways that humanize discussions about the youth and families with whom they work. Child welfare staff will be looking at how to incorporate this practice throughout the various aspects of their work.
 - CSB staff met with A. Coleman to review the racial equity work done to date in the agency and to discuss next steps with regard to implementing racial equity in their treatment plans and practices. They have a new Supervisory group and are reassessing how they do their work as a

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team, to include focus on moral injury, its role in systems work and how best to support their workforce to optimize the work done with youth and families.

- CSB is partnering with juvenile justice staff to train on mental health services and how to interact in a trauma-informed way. The training incorporates a racial equity lens.
- The Office of Management and Budget continues to examine, through a racial equity lens, the fines and fees that are collected city-wide to see where adjustments may be needed. This process started last year and is on-going.

- **Policies**

- Updated policies will be posted in SharePoint for workers to review and reference.
- A joint training will be scheduled in the near future for the FAPT, CSB and CSA staff to review the Parental Agreement and Parental Contribution policies.
- Discussion about scheduling the next policies for the smaller workgroups to focus on. M. McGrane reviewed the workgroup member assignments.
- C. Oliver will join the workgroup tasked with looking at the Family Engagement policy.
- Workgroups are asked to review the work done to date on the next group of policies and incorporate any new information in preparation for final review and approval by the ACPMT at a subsequent meeting.
- Plan is to review and approve, as feasible, policies #8, 10 & 17 at the February meeting.

6. Adjournment: With no further items to be discussed, a motion was made to adjourn the meeting. Meeting adjourned at 3:27pm.

Due to the COVID-19 Pandemic emergency, this meeting is being held electronically pursuant to Virginia Code Section 2.2-3708.2(A)(3), the Continuity of Government ordinance adopted by the City Council on June 20, 2020, and extended thereafter, or Section 4-0.01(g) in HB29 and HB30, enacted by the 2020 Virginia General Assembly (Virginia Acts of Assembly Ch. 1283 and 1289), to undertake essential business. Members of the Board and staff are participating from remote locations through a Zoom platform.